

## **Nursery Admission – September 2019.**

Starting nursery is a very important milestone in every child's life. As a parent/carer, you have an important role to play in helping your child take the first steps on their learning journey. We are keen to work with you to make sure that starting nursery is a positive experience for your child, and to help your child achieve their full potential in a warm and caring environment.

### **Morning and Afternoon Nursery**

Children are expected to attend five morning or afternoon sessions to ensure continuity in their learning, and access to the whole curriculum. A session lasts for three hours, and 15 hours per week (5 sessions) are funded by the government. Our nursery has one intake, which takes place in September.

### **30 Hours provision at Wormley**

As well as morning nursery, we offer an afternoon pre-school session each day in partnership with Wormley Pre-school for parents seeking full time care. These sessions are available to all nursery children, whether funded (via 30 hours entitlement) or for a fee. We do not offer partial sessions (e.g. leaving at 2:30pm) and you cannot change booked sessions until the following term, if available. Morning spaces in Nursery will be reserved for parents wanting afternoon sessions in the pre-school. If you have a morning in Nursery and do not take up the afternoon care, you will be given afternoon sessions in the Nursery. You will need to provide a healthy packed lunch for your child. See below for more information about entitlement to 30 hours.

### **Session Times and Prices**

Morning Nursery      9am to 12pm      Funded via 15 hour scheme/30 hour scheme

Lunch                      12 to 12.15pm      Lunchtime for 30 hours children

Afternoon Nursery      12.15pm-3.15pm      Funded via 15 hour scheme

Afternoon Pre-school session for children requiring 30 hours. Funded as part of 30 hours funding or paid for - £15 per session.

A late pick-up fee will be applied, at the schools' discretion, for each block of 15 minutes entered into.

The Nursery operates term time only and follows the Wormley School calendar observing the same holidays.

In addition we have an independently run Breakfast and After School Club operating within the school grounds. They provide Breakfast Club from 7.30am and Afterschool Club until 6pm.

## More About Us

- The Nursery makes provision for children with special needs and children who have English as an additional language.
- To keep you informed a learning journal is compiled, which is a celebration of your child's achievement throughout their time in Nursery. It records those special moments keeping you involved in a partnership as your child develops. You are also able to post your own observations of exciting things you do at home/during holidays.
- The Nursery children at Wormley are encouraged to wear our school polo shirt and other practical clothing, as we expect them to participate in painting, gluing and outdoor play.

**The next academic year starting 1st September 2019 for children born 1st September 2015 to 31<sup>st</sup> August 2016. Applications should be made directly to the school, as outlined, from 31<sup>st</sup> October 2018.**

Allocation of a Nursery place does not guarantee subsequent admission into Wormley's Reception Class. Parents must re-apply for a school place through County Council and not directly to the school.

### ADMISSIONS TIMETABLE

|                      |                               |
|----------------------|-------------------------------|
| Applications open:   | 31 <sup>st</sup> October 2018 |
| Applications close:  | 15 <sup>th</sup> March 2019   |
| School makes offers: | 29 <sup>th</sup> March 2019   |
| Accept your place:   | 26 <sup>th</sup> April 2019   |

### OVERSUBSCRIPTION CRITERIA

Wormley follows the Hertfordshire County Council's admissions oversubscription criteria for community and voluntary controlled, first, infant, primary, junior and middle schools for the school year 2019/20. This can be found on the Hertfordshire county council website: [www.hertfordshire.gov.uk/admissions](http://www.hertfordshire.gov.uk/admissions).

**Right of Appeal:** Parents are asked not to telephone the school to discuss the allocation but appeal in writing to the School giving the circumstances to be taken into account.

## 30 HOURS FREE CHILDCARE

### What is this?

This is a new entitlement for working parents of 3 and 4 year old children which was introduced by the Government in September 2017. This is an additional 15 hours per week of childcare entitlement in addition to the child's existing 15 hour free early education place. You can choose to use it in any setting that offers it.

**Who is Eligible?** It is the responsibility of the parent to apply for 30 hours free childcare via the online HMRC eligibility checker. Parents will receive a voucher code if they are eligible which should be entered on the application form. It is necessary to reconfirm your eligibility every 3 months by logging back into your childcare service account [www.gov.uk/sign-in-childcare-account](http://www.gov.uk/sign-in-childcare-account). You should receive reminders from HMRC about this. Therefore it may be necessary for you to reconfirm several times before your child's Nursery start date.

For eligibility criteria, and to apply, go to [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

For up-to-date information on childcare in Hertfordshire go to [www.hertfordshire.gov.uk/parents](http://www.hertfordshire.gov.uk/parents)

Admissions to our nursery follows our school admissions criteria, published on the [www.hertfordshire.gov.uk/admissions](http://www.hertfordshire.gov.uk/admissions) website. In order to meet requests for 30 hours provision, a morning nursery session and an afternoon sessions in the preschool will be offered.